

No. 35-05/2025 PO
Government of India
Ministry of Communications
Department of Posts

Dak Bhawan, Sansad Marg
New Delhi - 110001

Date: 01.07.2025

Subject: Minutes of the Meeting of the Tender Evaluation Committee (TEC) held on 01.07.2025 for Evaluation of Financial Bid Submitted by IIM(s) – Regarding Preparation of Concept Paper and Detailed Paper for Proposed Scheme on Digital Address Ecosystem

The meeting of the Tender Evaluation Committee (TEC), constituted vide Letter No. 35-05/2025-PO dated 16.05.2025, was held on 01.07.2025 to evaluate the Financial Bid submitted by Indian Institute of Management (IIM) in response to the Request for Proposal (RFP) bearing Tender Reference Number: 35-05/2025-PO and Tender ID: 2025_DOP_858199_1, published on 30.04.2025, for engaging an IIM for preparation of the Concept Paper and Detailed Paper for the Proposed Scheme on Digital Address Ecosystem.

2. The following Members of Tender Evaluation Committee (TEC) attended the meeting:

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|--------|--------------------------------|------------------|
| (i). | Shri Nirmal Singh, DDG (VP) | -Chairperson |
| (ii). | Shri Gokul C V, ADG (DAC) | -Member Convenor |
| (iii). | Shri Ashutosh Gupta, ADG (T&C) | -Finance Member |

3. **Background:**

- (i). The Technical Bid was opened by the Bid Opening Committee on the Central Procurement Portal on 02.06.2025. Out of the seven eligible IIMs invited, only IIM Bangalore participated in bidding.
- (ii). Subsequently, during the technical evaluation of the bid on the bid on 05.06.2025 and 09.06.2025, the TEC awarded a score of 81 marks out of 100, against the qualifying benchmark of 75 marks. The minutes of the technical evaluation were duly approved by the Competent Authority.



4. **Opening and Evaluation of Financial Bid:**

- (i). The Financial Bid of the qualified bidder (IIM Bangalore) was opened on the Central Procurement Portal on 30.06.2025 by Tender Opening Committee.
- (ii). The Tender Evaluation Committee reviewed the financial bid submitted by IIM Bangalore, which successfully met all the technical qualification criteria. As IIM Bangalore was the sole bidder in response to the RFP and fulfilled all eligibility requirements, its financial proposal was taken up for evaluation. The financial quote submitted is as follows:
- Base Rate: ₹ 42,07,500/-
 - GST @ 18%: ₹ 7,57,350/-
 - Total Amount (including GST): ₹ 49,64,850/-
 - (Rupees Forty-Nine Lakh Sixty-Four Thousand Eight Hundred and Fifty only)

5. **QCBS Evaluation:**

As per the provisions of the RFP, the evaluation was conducted using the Quality-cum-Cost Based Selection (QCBS) methodology, wherein the Technical Bid carries 80% weightage and the Financial Bid carries 20% weightage.

(a) **Technical Score Calculation:**

Bidder	Technical Marks	Technical Score
IIM Bangalore	81/100	$80 \times 81 / 81 = 80$

(b) **Financial Score Calculation:**

Bidder	Rate Quoted	Financial Score
IIM Bangalore	₹ 42,07,500/- (Excluding Taxes)	$20 \times 42,07,500 / 42,07,500 = 20$

(c) **Final Score:**

Bidder	Technical Score	Financial Score	Final Score (Sum of Technical Score and Financial Score)
IIM Bangalore	80	20	100

Based on the evaluation, IIM Bangalore has secured a total score of 100 by obtaining a Technical Score of 80 and a Financial Score of 20. As per the RFP provisions, the bidder with the highest total score shall be declared H1. Accordingly, IIM Bangalore is declared as H1.

6. Recommendation:

Based on the above evaluation, the TEC has awarded a final score of 100 to IIM Bangalore, which is the highest score and IIM Bangalore is declared as H1.

Accordingly, the Tender Evaluation Committee (TEC) recommends that the assignment for preparation of the Concept Paper and Detailed Paper for the Proposed Scheme on Digital Address Ecosystem may be awarded to IIM Bangalore.



Shri Gokul C V
ADG (DAC)
Member Convenor



Shri Nirmal Singh
DDG (VP)
Chairperson



Shri Ashutosh Gupta
ADG (T&C)
Finance Member

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Tender Inviting Authority: Deputy Director (Postal Operations), Department of Posts

Name of Work: Documentation for proposed scheme for Digital Address Ecosystem

Contract No. 25-2023-20

Name of the Bidding Firm: Indian Institute of Management Bangalore, Emergency
Bidding Firm: Road Department, India
Bidding Firm: No Code, SSN Code and No. 0526793325

(This EOD template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only.)

PRICE SCHEDULE

Sl. No.	TEXT #	Item Description	NUMBER #	NUMBER #	NUMBER #	NUMBER #	NUMBER #	NUMBER #	NUMBER #	NUMBER #	NUMBER #	NUMBER #	TEXT #
			Basic Rate in Figure To be entered by the Bidder in Rs. P	GST (if applicable in Percentage)	GST Amount in Rs. P	HSN / SAC Code	TOTAL AMOUNT excluding taxes in Rs. P	TOTAL AMOUNT including taxes in Rs. P	TOTAL AMOUNT in Words				
1		Assistance in Preparation of Concept paper and Detailed paper for proposed scheme on Digital Address Ecosystem	7	8	9	10	11	12					T3
1		Assistance in Preparation of Concept paper and Detailed paper for proposed scheme on Digital Address Ecosystem											
1.01		Total costing associated with the "Assistance in Preparation of Concept paper and Detailed paper of proposed scheme for Digital Address Ecosystem", including (i) remuneration for Key Experts, (ii) Travel expenses and any other miscellaneous expenses	4207500.00	18.00	757350.00	998311	4207500.00	4964850.00	INR Forty Nine Lakh Sixty Four Thousand Eight Hundred Fifty & Paise Zero Only				
Total in Figures			4207500.00				4207500.00	4964850.00	INR Forty Nine Lakh Sixty Four Thousand Eight Hundred Fifty & Paise Zero Only				
Quoted Price in Words			INR Forty Nine Lakh Sixty Four Thousand Eight Hundred Fifty & Paise Zero Only										